**MANEA PARISH COUNCIL**

**MINUTES OF THE MEETING**

**18th October 2021**

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**Present:** Councillors: Mrs Eves (Chairman), Mrs Coupland (Vice Chairman), Bonos, Cundell, Emery, Pratt, Marks and Short.

Councillor John Gowing (CCC)

Alan Melton (Clerk/RFO

**M117/21: Public Forum:** Mrs Deb Watson asked if the Council would approach the school to encourage parents to use the Village Hall Car Park whilst taking children to and from school.

Mr Rob Lemmon expressed concern about long term parking near the school and on the bend in Station Road. Members expressed concern and would write to CCC highways and the police.

Once again Mr. Martin Hindry asked about public participation in the budget process. The RFO reminded Mr Hindry that members were currently considering the make up of the 2022/2023 budget, once all the information was collated, members would consider a draft budget.

At that stage, the budget would become a public document before the precept level and expenditure was set. Members of the public could send in their comments if they wished during that period.

**M118/21: Apologies**: Councillor Cole.

**M119/21: Code of Conduct:** Members were reminded of the Code of Conduct.

**M120/21: Declarations of pecuniary and non-pecuniary interests**: Councillor Marks declared his pecuniary interest in agenda item 6. Planning Applications. Councillor Marks is a member of Fenland District Council Planning Committee.

**M121/21: Minutes:** The minutes of the meeting held on 20th September 2021 were agreed and accepted, subject to the amendment for two typing errors!

**M122/21:** Items arising from the previous meeting:

* **Bus Shelters,** the Clerk reported that installation would start on 22nd November 2021.
* **Notice Boards:** The Chairman (Mrs Eves) reported that the installation of signs was almost complete.
* **Allotment Road:** Councillor John Gowing (CCC) said he would contact Cambridgeshire Highways direct to ascertain the availability of plainings for the Allotment Road.
* **Village Walk.** As a result of the Village walk the following actions were proposed. (1) The front wall and gates to the cemetery need attention, cleaning and repair. The Clerk was asked to explore costs of cleaning. (2). Pump Corner needs cleaning and re-painting. Councillors Eves and Coupland would action this. (3) There needs to be a survey of the memorials in the cemetery as some of the stones were in a dangerous state. (4) Again, it was noticed that there was a problem with the stone filled trench between the MUGA and the Skatepark. (5) It was noticed that the cracks in the skatepark had still not been filled, Councillor Bonos would contact Phil Hughes at FDC for his help.

**M123/21: Planning Matters:** The following Planning Applications were discussed:

|  |  |  |  |
| --- | --- | --- | --- |
| **F/YR21/1099/F** | **2 Storey Extension** | **No Objection** |  |
| **F/YR21/1141/0** | **3No Dwellings, 45 Westfield Road. Manea** | **No Objection in principle.****Comments: Density and Access** |  |
| **F/YR21/1178/F** | **Land between, 10 and 14 Bedford Road, Manea** | **No Objection in principle.****Is the planning for open space being removed?** |  |

**M124/21**: Reports from FDC and CCC. Councillor Marks (FDC) commented that sixteen streetlights were not working, he was liaising with FDC to get them fixed. He reported that the Wimblington Road, (Boots Bridge) was being investigated by the Leader of FDC. AWA were being asked to help solve the flooding problem. Councillor Marks also had received a map showing were all the drains and dykes had been filled in by landowners.

Councillor Gowing (CCC) reported that the RSPB had acquired further land for preservation on the wash.

**M125/21: Financial Matters:** The RFO presented the financial report and accounts for payment.

 Members agreed to pay all outstanding accounts

**M126/21: Tree Planting:** Alex Robinson from the Girl Guides gave a presentation regarding the work the Guides are carrying out at the picnic site in the Pit area. Mrs Robinson explained the work of the group and reported that Guides from neighbouring towns and villages were also involved.

Mrs Robinson asked if the Council would agree to a temporary sign to be placed at the site. Members were pleased to grant permission. It was also agreed to look further into the erection of a wooden shelter, although members were concerned at the fire risk. Mrs Robinson also asked for the provision of a gate adjacent to the site to allow easier access. Members agreed to discuss this at the next meeting.

**M127/21: Maurice Short Community Pavilion**. Members unanimously agreed to appoint Alan Lamb Associates to prepare a brief, prepare a concept design and develop design drawings for the re-building of the Pavilion. The total cost was authorised at £8,500. At the conclusion of this phase, members could seek funding opportunities, seek planning permission and prepare tenders.

At the conclusion of this exercise members would then have the option of appointing Alan Lab Associates to project manage the new build.

**M128/21: Correspondence**: The Clerk reported a letter from Cambridgeshire County Council regarding Community Flood Groups. The Clerk would circulate to members.

Members received a letter from Gary Edwards (FDC) regarding the Street Lighting contract. Members agreed to discuss tis at the next meeting.

**M129/21: Confidential item – Station Car Park**. A discussion was held regarding the draft Terms of Reference for the operating of the Station Car Park.

**M130/21: The meeting ended at 9.30pm**

**Signed………………………………………………………………………………….Chairman**

**Date……………………………………………………………………………………..**

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| **MANEA PARISH COUNCIL - FINANCE REPORT - OCTOBER 2021** |  |
|  |  |  |  |  |  |  |
|  | ***Income*** |  |  |  | ***Expenditure*** |
| Pit | 175 | Course |  | A. Melton | 1410.3 | Clerk |
| MUGA | 75 | Hire |  | Ridgeon | 38.25 | Repairs |
| FDC | 30500 | Precept |  | PKF Littlejohn | 480 | Audit |
| Butcher | 666 | Grave |  | EoN | 56.66 | Power |
| Pirie | 266 | Burial |  | PWLB | 95.39 | Loan |
| Lloyds | 0.85 | Interest |  | Manea VH | 20 | Hall Hire |
|  |  |  |  | Capalc | 75 | Conference |
|  |  |  |  | E. Mason | 1266 | Grounds |
|  |  |  |  | YPM | 1374.66 | Youth |
|  |  |  |  | C&J Peck | 342 | Blower |
|  |  |  |  | Ridgeon | 48.85 | Repairs |
|  |  |  |  | JVN Workwear | 50 | Park Signs |
|  |  |  |  | A. Ryman | 111.57 | Cleaner |
|  |  |  |  | Came & Company | 1924.03 | Insurance |
|  |  |  |  | FLP | 139.93 | Repairs |
|  |  |  |  | Wave | 32.88 | Water |
|  |  |  |  | M. Willmott | 572.15 | Caretaker |
|  |  |  |  | L. Eves | 44.98 | Gifts |
|  | **31682.85** |  |  |  | **8082.65** |  |
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|  |  |  |  |  |  |  |
| **BALANCE AT THE BANK** |   |  |  |  |
|   |  |  |   |  |  |  |
| Current Account  | 49970.57 |   |  |  |  |
| Deposit Account | 85324.12 |   |  |  |  |
| Leisure Account | 11414.82 |   |  |  |  |
|   |  |  |   |  |  |  |
| **TOTAL** |  | **146709.5** |   |  |  |  |
|   |  |  |   |  |  |  |
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