**MANEA PARISH COUNCIL**

**MINUTES OF THE MEETING**

**19th AUGUST 2019**

**Present:** Councillors, Mrs Eves (Chairman), Councillor Coupland (Vice-Chairman), Bonos Cole, Cundell, Emery, Marks, Pratt and Short.

Alan Melton (Clerk).

**M043/19: Public Forum**. Mrs Watson asked about the Public Footpath No 2, Old Dairy Yard

which she reported as blocked. Councillor Pratt said that he would take the issue up with

the Cambridgeshire County Council Public Rights of Way Officer. Mrs Watson also

complained about the footpath from the Park to the Pit, which is overgrown. Councillor

Emery said he would inform the contractors.

**M044/19**: **Apologies**, Councillor John Gowing (CCC)

**M045/19**: Members were reminded of the code of conduct.

**M/046/19:** **Members Declarations** of Pecuniary and non-pecuniary interests:

Councillor Marks, his membership of Fenland District Council Planning Committee.

Councillor Eves, F/YR19/0668/CERTLU. (Neighbour)

Councillor Cole, F/YR19/0662/O (Neighbour)

**M/047/19**: **Minutes of the Meeting 15th July 2019** were received and signed, with one minor

amendment.

**M/048/19**: Members were asked to comment on their individual issues covered in the minutes.

* **Councillor Bonos** reported that the repair work to the play equipment in the park had not yet started. He also reported that he had received a quotation from FLP for sum of £866 to repair the flooring around the spring. Members decided to defer a decision until further quotations had been received from other suppliers.
* **Councillor Bonos** also reported that he is looking at ways to increase the use of the MUGA and to enable easy access to the site. The current system of persons collecting a key and leaving a deposit of £5 was discussed along with other options. However, members decided to stay with the current position until a later date. A proposition that the MUGA be left open as a trial during the October half term was not accepted.
* **Councillor Pratt** reported on the state of the Public Rights of Way. He reported that all of our footpaths were overgrown. There had been a meeting with the Highways Officer, Councillor Pratt reported that he had asked for more funding for Manea, he was supported by Councillors, Coupland and Marks. He reported that new rights of way officer had been appointed. Councillor Pratt also reported Hain Tree Services had been to the pit to inspect the trees, Councillor Emery asked that the two Oak trees be inspected, by Mr Cawsey, FDC Tree Officer. Councillor Pratt said that options for the further use of the tree trunks from the fallen tree in the park are being explored. The Chairman expressed her wishes that the trunks should be re-used.
* **Councillors Coupland and Marks** reported that had meetings with CCC Highways officers regarding road repairs. The pot hole repairs were very hit and miss, Councillors Coupland and Marks are in constant communication with CCC Highways. There was to be an appeal for more funding. The drains have been inspected and the gully's cleaned. Verges had not had any drainage gully's cut along the Chatteris Road. Fallow Corner Drove was reported to be in need of attention. It was agreed that any forward plan for the village should include public footpaths. Members agreed that the bungalow in Station Road should be inspected by FDC.
* **Councillors Cole and Emery** reported that they were having discussions with the Football Club regarding the state of the field and its future use. They said that they were asking for better co-ordination between the council, caretaker and contractor. The Chairman expressed her gratitude to the Football Clubs for ensuring that so many people were participating in the sport.

**M049/19:** Progress and actions from the previous minutes.

* **The Clerk** reported that FDC were proposing to review the provision of play equipment in Fenland. Included in this review, Manea Parish Council Skate Park was included. The Clerk reported that he had reminded FDC that they do not own our playing field, they are not using FDC funds, they are using s106 funds which also belong to Manea. The Clerk had issued a Freedom of Information request, demanding that FDC acknowledge this. FDC have replied and acknowledged the facts! The Clerk reminded members that uniquely, Manea controls most of its own assets, something FDC cabinet need reminding of!
* **The Chairman** reported that she had had a conversation with Cambridgeshire County Council regarding the Bus Shelters. As for the sighting, CCC were flexible and have room for manoeuvre . Members decided to back a suggestion from the Chairman to get 3 or 4 key bus shelters installed as soon as possible and to review further provision whilst work proceeds. There is £25,000 in our budget to provide for the shelters. The Chairman and Councillor Cundell would look at designs.
* **Pretoria Energy**: The Clerk, Councillors Coupland and Marks had had a meeting with the Directors of Pretoria Energy. They reported that the meeting was very useful and friendly, Pretoria Energy wanted to work with Manea Parish Council, they had already instructed their drivers to avoid Manea. Pretoria Energy wished to attend a future meeting to explain their work and mitigation of traffic hazards.

**M050/19**: **Planning Applications**:

* **F/YR19/0662/O: Erection of a dwelling (Outline, all matters reserved) at Land to the west of Biggins House, Fallow Corner Drove, Manea.**
* **F/YR19/0668/CERTLU: Certificate of lawfulness (Existing): Changes of use of work unit to residential at 26-28, Charlemont, Manea**
* **F/YR19/0699/O: Erect up to 4no dwellings (outline application with matters committed in respect of access) at: Land South of 37A Westfield Road, Manea.**

**All applications were approved.**

**M051/19**: **Police matters**: Nothing to report

**M052/19**: There were no further reports from FDC or CCC Councillors.

**M053/19**: **Financial matters**: The finance report from the RFO was presented and all accounts

for payment, see attached.

**M054/19**: **Website**: The Clerk reported that VisionICT had formally taken over as our website

provider, and that building the new site would commence shortly.

**M055/19**: **Manea Pit**: Safety Audit. The Clerk reported that the Audit had been carried out.

**M056/19**: **Manea Pumping Station**. The Clerk presented a paper to the meeting. Members decided

that there should be site visit before any further discussion took place.

**M057/19:** **The Clerk** reported that he had written to the Director of Transport at CCC requesting a

meeting and potential costs of providing a Lollypop Person among other safety measures

in Station Road.

**M058/19**: **The Chairman** asked members to agree to a "Review Meeting" to highlight the good work

the Council is undertaking. Members agreed an suggested an alternative date to a

standard meeting would be more appropriate. Members would consider possible dates

at the next meeting.

**M059/19**: **The Chairman** asked members to consider Small Enabling Grants (seed money) for local

start up organisations. Members agreed, this would form part of the review meeting later

in the year.

**M060/19**: **The Clerk** reported that he had received a request from a Fair to use the Park Field in

October. Members refused permission as it clashed with other events.

**M061/19**: **The Chairman** suggested that a full ecological survey of the Pit should be carried out.

Members unanimously endorsed the suggestion.

**M062/19**: **Correspondenc**e. The Clerk read out the correspondence.

* Manea Sirens Ladies Team - Application for grant
* Damaged street light in East Street - to be covered by insurance
* Social Housing - Cambridgeshire Acre

**M063/19**: It **was agreed to move the October meeting to 28th October 2019.**

**M064/19**: **The date and time of the next meeting - Monday 16th September at 7pm in the Village**

**Hall**

**M065/19: The meeting closed at 9.40pm.**

**Signed: Chairman.............................................................................................................**

**Date:...................................................................................................................**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **MANEA PARISH COUNCIL - FINANCIAL REPORT AUGUST 2019** | | | | | | | |  |  |
|  |  |  |  |  |  |  |  |  |  |
| ***Income*** |  |  |  |  | ***Expenses*** |  |  |  |  |
| MUGA Hire | 70 |  |  |  |  |  |  |  |  |
| Fishing | 325.5 |  |  |  | A. Melton |  | 1264.41 | Clerk |  |
| Turner & Son | 266 | Burial |  |  | Paynes of Chatteris | | 240 | Electrical | paid |
| Carp Syndicate | 2520 |  |  |  | Starboard Systems | | 462 | E.Accounts | paid |
| Interest | 3.38 |  |  |  | Hygiene Forklifts | | 136.8 | H&S work |  |
|  |  |  |  |  | S. Emery |  | 120 | Drains |  |
|  |  |  |  |  | B. Short |  | 129 | Repairs |  |
|  |  |  |  |  | G. Fowler |  | 180 | Septic tank |  |
|  |  |  |  |  | E. Mason |  | 1758 | Contracting |  |
|  |  |  |  |  | Haine Tree Services | | 630 | Tree work |  |
|  |  |  |  |  | Haine Tree Services | | 1320 | Tree work |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | HMRC |  | 896.37 | PAYE |  |
|  |  |  |  |  | A. Ryman |  | 91.27 | Cleaning |  |
|  |  |  |  |  | Fenland Fisheries | | 420 | Pit Spray |  |
|  |  |  |  |  | M. Willmott | | 324 | Caretaker |  |
|  |  |  |  |  | Manea VH |  | 10 | Room Hire |  |
|  |  |  |  |  | DVD Builders | | 1884 | Skate park repair | |
|  |  |  |  |  |  |  |  |  |  |
|  | **3184.88** |  |  |  |  |  | **9865.85** |  |  |
| Cash 8.50 |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Balance at the Bank: | |  |  | Authorisation to by BACS: | Authorisation to pay by BAC's | | |  |  |
| Current Account £131975.25 | |  |  |  |  |  |  |  |  |
| Deposit Account £ 85037.95 | |  |  | Chairman: | |  |  |  |  |
| **Total:** | **£217,013.20** |  |  |  |  |  |  |  |  |
|  |  |  |  | V. Chairman | | |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | Paid by Cheque | |  |  |  |
|  |  |  |  |  |  |  |  |  |  |