**MANEA PARISH COUNCIL**

**MINUTES OF THE MEETING**

**16th September 2019**

**Present:** Councillors, Mrs Eves (Chairman), Councillor Coupland (Vice-Chairman), Bonos, Cole, Cundell, Emery, Marks, Pratt and Short.

Alan Melton (Clerk).

**M066/19**: Public Forum. Mrs Sally Hookaway asked if an inspection of an Ash tree in Westfield Road

 could be inspected.

 Mr Martin Hindry asked if an updated meetings dates could be circulated. He also asked

 if a date had been set for a presentation from the doctors surgery, the Chairman replied

 this was an item for a future meeting.

**M067/19: Apologies**. There were none

**M068/19**: Members were reminded of the code of conduct.

**M069/19**: Members declarations of interest. There were none.

**M070/19: Minutes of the meeting 19th August 2019**, were accepted and signed by the Chairman.

**M071/19:** **Councillor Emery** presented a report, He stated that a meeting with the Football Club had taken place and that usage was discussed, he also reported that the spraying and dressing were complete. It was agreed that the Ladies Football Team would not be charged for the use of the field for a friendly match. The Chairman was concerned that the football pitches were being used beyond capacity. Councillor Emery said that the juniors would be training on the MUGA during the winter months.

 **Councillor Pratt** gave a report about the footpaths, whilst it was acknowledged that many

 of the footpaths around Manea were blocked through over growth, it was acknowledged

 that the County Council was responsible for cutting, but because of financial pressures

 cutting had been cut from five cuts per year to two cuts and in some cases only one!

 Councillor Marks suggested that the Parish Council take over the maintenance of the

 public footpaths, however the Clerk/RFO cautioned against this as the cost could spiral

 out of control. **Members decided to continue to pressure the County Council**.

 Members were concerned that Mrs Savage had been subject to adverse comments

 on social media groups regarding the footpath adjacent to the "Old Dairy Road".

 Members acknowledged that Mr and Mrs Savage were not responsible for the poor

 state of the County Council Footpath. Members expressed thanks and gratitude to

 Mr and Mrs Savage for allowing walkers to cross land in their ownership, avoiding

 the County Council Footpath. It was agreed that a delegation of Councillors would

 visit Mr and Mrs Savage and reassure them and to thank them personally.

 **Councillor Pratt** presented a comprehensive trees report, that would be posted on our , website. A tree management plan was suggested.

 The Clerk said that this was essential for insurance purposes, particularly following the

 incident in Park Road**, (minute M029/19 refers).**

 Hain Tree Services would be asked to quote for the work and liaise with FDC Tree Officer.

 It was also reported that the trees along Station Road could be diseased.

 **Councillor Coupland** reported that she had had her first meeting about Bedford View.

 **Councillor Bonos** presented a report about the state of the play areas. He reported that

 he was awaiting a quotation to repair the hole in the skate park.

**M072/19: Action updates**: The Clerk reported that he had heard from Phil Hughes (FDC) regarding

 the **Skate Park**. Consultations were complete and tender documents will be ready shortly,

 members requested sight of the tender documents and consultation before proceeding.

 The Chairman reported that she was in discussions with Cambridgeshire County Council

 regarding the bus stops. The discussions were ongoing.

 **CCTV**. The Clerk reported that he had had discussions with FDC regarding the provision

 of CCTV. The Clerk reported that Doddington and Wimblington were also in discussion

 with FDC and that a joint bid could be made. The Clerk would report further at the next

 meeting.

 The Clerk reported that he had estimates for the provision of safety measures outside the

 primary school. Members asked the Clerk to obtain costs for a permanent crossing.

 The Clerk would report back at the next meeting.

 The Clerk reported that he had an arranged officers meeting with FDC regarding the

 station car park.

**M073/19: Planning Applications**, there were none.

**M074/19: Police Matters**, the Clerk presented the Police Report.

**M075/19: Reports from District and County Councillors**, Councillors Marks (FDC) and Councillor

 Gowing (CCC) both reported that there was further work to be carried out at Boots Bridge.

**M076/19:** **Accounts**. The Responsible Finance Officer presented the finance and income and

 expenditure account. members accepted the report( attached.)

 Members resolved not to pay for the hire of a hall (£30) the Health Partnership.

**M077/19: Communication update**: The Clerk reported that the website was now working.

 The Clerk asked for the Council to agree to **Councillor Ben Bonos** having access to the

 website, members agreed. The Clerk would forward the Councillor Bonos the access

 details.

**M078/19:** Manea Pit: The Clerk reported that he had received a preliminary H&S report and that

 work was proceeding to produce risk assessments a equality report. The Clerk also

 that he was commissioning a full ecological report for the future management of the Pit.

**M079/19: Bonfires**: There was a discussion regarding the unsociable use of bonfires in the Village,

 members were concerned about the number of complaints they were receiving.

 Councillor Marks suggested that the council should introduce a Bylaw to stop the nuisance

 however, the Clerk said members should be cautious as a Bylaw would be difficult to

 obtain. Councillor Cundell remarked that a bylaw would be difficult to enforce.

 The Clerk reminded members of Section 79 - in part 3 of the Environmental Protection Act

 of 1990, which was the government's guild lines for the use of bonfires. It was for the

 District Council to enforce.

**M080/19: Manea Response Plan**: The Chairman reported that she was looking to update the plan

 and asking for volunteers to join for emergency response.

**M081/19: Review Meeting**: The Chairman reported that she hoped that all group liaison members

 would encourage clubs and organisations to take part in the meeting. Possible dates were

 to be circulated to members, probably in November.

**M082/19: Small Enabling Grants**. The Chairman tabled a report, which members adopted.

 (*Report attached)*

**M083/19: Councillor Cundell** presented a Grants Policy (s137) payments, which members adopted.

 The Clerk and members thanked Councillor Cundell for his work in producing the policy.

**M084/19: Councillor Cundell** presented a Safeguarding Policy, members adopted the policy.

 The Clerk and members thanked Councillor Cundell for his work in producing the policy.

 *(The Clerk reported that both policies would be posted on the council's website).*

**M085/19: Correspondence,** The Clerk reported that all correspondence had been dealt with during

 agenda discussions.

**M086/19: Date and time of the next meeting: Monday 28th October 2019 in the Village Hall at 7pm.**

**The meeting ended at 9.35pm**

**Signed.........................................................................Chairman**

**Date..........................................................**

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| **MANEA PARISH COUNCIL - FINANCE REPORT SEPTEMBER 2019** |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| ***Income*** |  |  |  |  | ***Expenses*** |  |  |  |  |
| MUGA HIRE | 90 |  |  |  |  |  |  |  |
| Holman, memorial | 160 |  |  | A. Melton | 1330.48 | Clerk |  |  |
| Cambs CC |  | 623.42 | Grant |  | MSG (CCC) | 373.14 | Speedwatch |  |  |
|  |  |  |  |  | E. Mason | 1896 | Grounds |  |  |
|  |  |  |  |  | M. Mead | 250 | Web |  |  |
|  |  |  |  |  | Manea VH | 20 | Hall |  |  |
|  |  |  |  |  | COPE | 900 | H&S |  |  |
|  |  |  |  |  | Sherriff | 456 | Top Dressing |  |  |
|  |  |  |  |  | Vision ICT | 510 | Web |  |  |
|  |  |  |  |  | EoN | 239.64 | Power |  |  |
|  |  |  |  |  | Ridgeons | 33.82 | Locks |  |  |
|  |  |  |  |  | UK Amenity | 300 | Spray Field |   |  |
|  |  |  |  |  | A. Ryman | 77.99 | Cleaner |  |  |
|  |  |  |  |  | M. Wilmott | 350.24 | Caretaker |  |  |
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|  |  | 873.42 |  |  |  | 6737.31 |  |  |  |
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| **Balance at the Bank** |  |  |  | Authorisation to pay by BACS |   |  |
|  | Current account | 123455 |  |   |  |  |   |  |
|  | Deposit account | 85041.8 |  | Chairman......................................................... |  |
|  |  |  |  |  |   |  |  |   |  |
|  | **Total:** |  | **208497** |  | Vice-Chairman................................................ |  |
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**Proposal for Celebrating Manea**

A unanimous vote in favour of ‘celebrating Manea’ was taken at the August 2019 PC meeting. Please see below my proposal for how this will proceed for discussion and agreement at the Sept 2019 meeting.

* Maximum budget for ‘seed’ money to be capped at £2,000
* This will be divided up between the various **voluntary** clubs/groups with £200 maximum cap per request
* The event will be advertised via Social Media and posters around the village.
* Each organisation has to complete an application form (content to be agreed) but will include a condition that they need to provide an update at the Annual Assembly.
* Applications will be forwarded to the Clerk and then collated for Cllrs to view in advance of the celebration
* Representatives will be expected to attend the event and give a small presentation about their work and what the grant will be used for. We will encourage attendance and hopefully participation by some of the users i.e. footballers, guides, brownies etc
* Event to run from 7pm-9pm with a break in middle for light refreshments and informal chat.
* Members of the public and local press will be invited to attend to listen to the presentations and help celebrate the wonderful and energetic local clubs that operate in the village.
* Event to take place at the village hall main room – advised Thursday’s are free so need to agree date for late Oct/early Nov.

Lisa Eves (Chairman)