**MANEA PARISH COUNCIL**

**MINUTES OF THE MEETING**

**HELD ON**

**15TH JUNE 2020**

This meeting was a virtual meeting, using the Zoom electronic video system.

Present: Councillors, Mrs Eves (Chairman), Mrs Coupland (Vice-Chairman), Bonos, Cundell, Emery, Marks, Pratt and Short.

Councillor John Gowing (CCC)

Alan Melton (Clerk)

13 members of the public.

**M001/20:** The Clerk advised the members that the council should adopt the following motion to temporary change the standing orders to allow virtual meeting and voting.

* Persons attending a council meeting do not need to be in the same place. Meetings can take place in a variety of ways including electronic, digital, or virtual locations such as internet locations, web addresses or conference call telephone numbers. A member in remote attendance attends the meeting at any time if the member is able at the time:
* To hear and where practicable see and be heard and where practicable be seen by the other members in attendance.
* To hear and where practicable see and be heard and where practicable be seen by any members of the public entitled to attend the meeting to exercise the right to speak at the meeting
* To be heard and where practicable, be seen by any other of the public attending the meeting.
* Voting at remote meetings will be carried out by a show of hands or by roll call of the councillors’ names and asking them to state their vote or by another method of voting should a platform allow it.
* The method of remote access for the press and public will be advertised on the meeting’s agenda. The public will be invited to email the council for the necessary link/password for the meeting.
* Notice of the meeting must be placed on the Council’s website and in a prominent physical place to meet advertising standards contained in schedule 12 of the Local Government Act 1972. The Council will consider social distancing requirements before deciding to put notices in physical places.

**Members agreed the motion**.

**M002/20: Public Forum**. No members of the public wished to speak.

**M003/20: Apologies**, there were none.

**M004/20:** Members were reminded of the code of conduct.

**M005/20**: Members declarations of interest, Councillor Marks declared his interest in all planning matters and would not speak or vote as he is a member of Fenland District Council Planning Committee.

Councillors, Eves, Coupland, Emery declared their interest in Item 6 – F/YR20/0427/F and did not comment or vote.

**M006/20:** Notes of comments from the previous agenda of 18th May 2020. Were received.

**M007/20**: Progress and actions from previous meetings.

1. **School Crossing**: Members re-endorsed the decision to proceed with the provision of a School Crossing Person (Lollypop Person) at the Primary School. The Clerk was asked to inform Highways at Cambridgeshire County Council. Members opted for option 1, in which the County Council would act as employers, responsible for recruitment, training and health and safety, the Clerk advised that the annual cost would be up to £6000.
2. **Bus Shelters**: Councillor Cundell and the Clerk gave an update on the progress of the installation of the Bus Shelters. It was reported that the installation of the shelter in Wisbech Road would take place w/b 22nd June 2020. The installation of the shelter in the High Street outside the public house would be delayed until w/b 6th August 2020, to allow for a comprehensive ground survey.
3. **Skate Park and Playground**: Members were concerned that youths and children were using the play equipment despite the lock down caused by the Covid-19 emergency. Members re-affirmed that the Skate Park and the play equipment should stay closed, at least until government guidance changed. The Clerk and Councillors Emery and Bonos would organise more signs and tape off the area. The Clerk was asked to inform the police. The Clerk was asked to write to Sargent Lugg expressing disappointment that a recent incident in the park, when one of our contractors was abused, the attendant PCSO’s took no action.
4. **Highways issues** – on going.
5. **Playing Field.** It was noted that a recent inspection by the FA had identified work needed to be carried out on the pitch. There was a possibility of a grant of up to £2000 for any work. Councillors Emery and Bonos would liaise with the football clubs to investigate further.

M008/20: Planning applications, the following applications were considered as set out below:

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| Reference | Title | Comments |
| **F/YR20/0427/F** | Formation of Car park, Manea Station | Members approved the application, however with comments:* Pedestrian routes should be fully accessible and DDA compliant.
* Taxi pick up and drop off
* Cycle park and separation
* Turning provision for replacement bus
* Bus stop on Fodder Fen Road for future shuttle bus drop off/pick up
* Access control
* All services supplies should be fully sustainable
* Ablution facilities
* Rainwater run off (SUDS)
* Separate entry/egress to be considered for future increase in traffic and to reduce queuing on the highway when the level crossing is closed.
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| F/YR20/0432/F | Single storey extension, Horseway Farm, Byall Fenn. | No objections |
| F/YR20/0450/O | Erect 1 dwelling off 16 School Lane, Manea | Approve the application, however.* Members concerned at “back land development.
* School lane and junction with Station Road already at capacity.
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| **F/YR20/0468/F** | 2 Storey extension, 32D High Street, Manea. | No objection |
| **F/YR20/0492/F** | Change of use from retail to café etc. | Approve the application.* Welcome investment in old building
* Members noted no lift provision.
* No details of bin storage
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**M009/20: Police Report** – Members received the Police report.

**M010/20**: Councillor Reports from District Councillor and County. Councillor Gowing (CC) had submitted a written report, Councillor Marks said that he was disappointed that at the start of the meeting a mention of thanks was not given to all the volunteers who had helped out and given time and goods during the current Coronavirus – Covid-19 emergency. His comments were noted.

**M011/20: Financial Matters**: The Financial report was presented by the Responsible Financial Officer. Report attached.

**M012/20: Local Highways Improvement Grant (LHI**). Members agreed to pursue an LHI for the speed reduction urgently required in Station Road and Westfield Road. The Clerk was asked to contact the County Highways department for advice and costing for the installation of traffic calming measures.

M014/20: Members received a letter from Anglian Water regarding the capacity of the sewage disposal in Manea. Members are still overly concerned that the system will soon be overloaded.

Th Clerk was asked for further clarification from WA.

**M015/20:** Capital Grant Application, the Clerk reported that he had received notification that the Council had reached the second stage of the application process for a grant, the Clerk reported that he had sent in the further details required. The Clerk reminded members that the grant from the County Council Community fund, if successful, would be used to rebuild the Football pavilion in the Park.

Councillor Cundell proposed that if the bid was successful, the new pavilion should be known as the “Maurice Short Pavilion” in memory of Maurice Short who died recently but had dedicated his life to local football and youth development in Manea. Members agreed to the proposition, Councillor Barrie Short, thanked the members on behalf of the wider family.

**M016/20:** Allotment Security. Members received a presentation from Richard Davies, a member of the Allotment Association. Mr Davies reported that there had been several thefts from the allotments and minor damage. Mr Davies requested that the Council provide better signage regarding privacy and no entry. Mr Davies also suggested hedging around the boundary. Members agrees with Mr Davies. Councillor Emery would liaise with Mr Davies and agree positions and wording for signs. The council agreed to meet the cost of any signs.

Mr Davies also suggested the use of surveillance cameras, the Clerk explained that the provision of CCTV in the leisure area was under discussion. Mr Davies would let the council know of the current use of wildlife monitoring cameras.

**M0017/20.** Members expressed concerns about the poor communications in Manea. The telephones and internet connections were constantly failing. The Clerk was asked to contact Open Reach to explain the frustration of members and public.

**M018/20:** The next meeting would be held on Monday 20th July 2020 at 7.00pm. A decision would be taken nearer the date regarding venue or digital meeting, depending on Government Regulations.

**The meeting concluded at 9.10pm**

**Signed………………………………………………………………………………………………………………Chairman**

**Date…………………………………………………………………………………..**

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| **MANEA PARISH COUNCIL - FINANCIAL REPORTS - JUNE 2020** |  |
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|  | ***Income*** |  |  |  | ***Expenditure*** |
| Course Fishing | 189 |  Fishing | A. Melton | 1022 | Clerk |
| Day Tickets | 475.5 |  Fishing | EnTC | 756 | Safety Ins |
| Season Tickets | 260.5 |  Fishing | UK Aggregates | 3766 | Shelters |
|  |  |  |  | Vision Ict | 210 | Web |
|  |  |  |  | EoN | 72 | Power |
|  |  |  |  | Tesco | 134 | Stationary |
|  |  |  |  | Microsoft | 80 | Office 365 |
|  |  |  |  | M. Willmott | 320 | Caretaker |
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| **Balance at the Bank:** |  |  |  |  |  |
|  | **Current Account:** | **39219.96** |  |  |  |
|  | **Deposit Account:** | **85186.56** |  |  |  |
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|  | **Total** |  | **124406.5** |  |  |  |
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