**MANEA PARISH COUNCIL**

**MINUTES OF THE MEETING HELD ON**

**20TH JULY 2020.**

This meeting was a virtual meeting, using the Zoom electronic video system.

**Present:** Councillors, Mrs Eves (Chairman), Mrs Coupland (Vice Chairman), Bonos, Cundell, Emery, Marks, Pratt and Short.

Councillor John Gowing (CCC)

Alan Melton (Clerk)

6 members of the public.

**M019/20**: The Clerk reminded members of the Motion at minute M001/20 regarding virtual meetings.

**M020/20: Public Forum**: Mr Martin Hindrey addressed the Council regarding his concern regarding the current positioning of the bins at the junction of Station Road and Wisbech Road which had been moved to make way for the new bus shelter. He made the point that the bins had not been emptied for quite a while, possibly before lock down, (4 months). He was also concerned that some people were parking on the junction causing obstructions and restricting visibility, Mr Hindrey was also concerned that visibility for buses etc was compromised by the bins. Mr Hindrey asked if the council were seeking alternative sites?

Councillor Cundell reiterated the points made by Mr Hindrey and agreed the current position was untenable. Councillors Emery, Marks and Cundell assured Mr Hindrey that alternative sites were being sought and that as soon as suitable alternative site was found, the bins would be moved. Councillor Cundell said he did not think that vision was impaired.

**M021/20: Apologies**: Councillor David Cole.

**M022/20**: Members were reminded of the code of conduct.

**M023/20**: Members Declarations of interest: Councillor Marks declared his interest in item 6 Planning Applications, due to him being a member of the Fenland DC Planning Committee. Councillor Marks would not take part in any debate or voting.

**M024/20: Progress from previous meetings.**

* **School Crossing** – The Clerk reported that he was still awaiting a date for a meeting at the site, hopefully this would take place once lock down is over.
* **Bus Shelters** - Councillor Cundell and the Clerk gave an update on the construction and installation of the Bus Shelters. The Wisbech Road bus shelter was in place and awaiting the concrete floor. The Clerk reported that he was still waiting for Skanska to carry out the surveys for the rest of the work.
* **LHI Speed restrictions**. The Clerk reported that CCC staff were not carrying out site surveys at present.
* **Allotment Security**: The Clerk reported that Councillor Emery and Himself will meet down at the allotments as soon as is practical. The Chairman said that she was uneasy about the use of cameras and GDPR implications. The Clerk would investigate this.
* **Open Reach Communications**. The Clerk reported that he had been in touch with Open Reach (with difficulty), about the poor service in Manea and the aging infrastructure. Open Reach had suggested that individual customers should lobby their provider. Councillor Marks suggested a high-level meeting.

**M025/20: Planning Applications.**

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| **F/YR20/0502/RM** | Land to the west of Biggins House, Fallow Corner Drove, Manea | No Objection |
| **F/YR20/0512/F** | Land adjacent 31 Station Road, Manea | No Objection |
| **F/YR20/0566/F** | Change of use, 2 bed mobile, land at north of Amberlea, Langwood Hill, Chatteris | Object: Do not agree with stationing of permanent mobile home, not an annex! Development by stealth.  If minded to approve, temporary for limited time. |
| **F/YR20/0584/O** | Erection of dwelling, land east of Biggins House, Fallow Corner Drove, Manea | No Objection. |

The clerk also gave an update regarding the developments at Wisbech Road, Manea and the siting of buildings. The clerk reported that all the concerns had been reported to the District and County Council’s. The relevant officers were dealing with the queries.

**M026/20: Financial Report**. The Responsible Finance Officer presented the monthly accounts and balances. Members received the report. *(Attached)*

**M027/20: Annual Governance and Accountability Statement**.

* The RFO presented the AGAR Sections 1 and 2 for approval and adoption, the RFO talked thorough the statements. Members unanimously received and adopted the Annual Governance and Accountability Statement.
* The RFO also presented the annual close of business to 31st March 2020 accounts, included the annual Asset register.
* The RFO reported that a Financial Risk Assessment was complete and would be posted on the web site.
* **Members unanimously agreed the following resolution: The Annual Governance and Accountability Statement be adopted subject to a satisfactory report from the Internal Auditor. On completion the Chairman would countersign the AGAR Statements for presentation to the External Auditor.**

**M028/20: Capital Grant Application.** The Clerk reported that the Capital Grant Application had not been approved, subject to confirmation.

**M029/20: Communication Mast**: The Clerk reported that the company had prepared revised drawings for the provision of a Communication Mast, with the intention to submit a revised planning application.

**M030/20: Transfer of Footpaths and Rights of Way**. The Clerk reported that because of boundary changes, some footpaths and rights of way will be transferred from Birch Ward Chatteris to Manea Parish Ward. Members will await further details.

**M031/20: Correspondence**. The Chairman referred to correspondence she had received regarding Manea Matters. It was agreed that it was too early to start celebrating the work of volunteers as the Covid virus was still circulating. However, the Chairman used the opportunity to thank all the volunteers and organisations who had risen to the challenge of helping vulnerable people and families during the current crises.

The Clerk reported to members the latest update from Fenland District Council regarding the submission of the emerging Local Plan. The Clerk reported that because of the pandemic, the Public Consultation would not now take place until February 2021.

Mr Malcolm Willmott reported that new bins were required for the Park and Sports Ground, it was agreed that Councillors Emery, Bonos and the Clerk would meet with Mr Willmott and agree the purchase of new bins.

**M032/20: The date and time of the next meeting is Wednesday 26th August 2020**

**The meeting closed at 9.00pm**

**Signed:……………………………………………………………………………………………………..Chairman**

**Date:…………………………………………………………………………………..**

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| **MANEA PARISH COUNCIL - FINANCIAL REPORT - JULY 2020** | | | | | | |  |
|  |  |  |  |  |  |  |  |
| ***Income*** |  |  |  |  | ***Expenditure*** |  |  |
| Rent | 250 | Allotment Assoc. | | | A. Melton | 1287.34 | Clerk |
| HMRC | 32409.91 | VAT Refund | |  | A. Ryman | 45.81 | Cleaner |
| Day Tickets | 178 | Course Fishing | |  | S. Emery | 262.5 | Pit Repairs |
| Fenland DC | 2607 | Concurrent Grant | | | Fenland DC | 3333.62 | Lighting |
| CCC | 623.42 | Grass Cutting | |  | Broxap | 4796.4 | Bus Shelter |
| Interest | 3.38 |  |  |  | Ridgeons | 41.94 | Pit Repairs |
| R. King | 97 | Memorial | |  | Middle Level | 76.8 | Rates |
| Turners | 912 | Burials |  |  | Broxap | 1080 | Bus Shelter |
| Day Tickets | 326.5 | Fishing |  |  | EoN | 92.41 | Power |
| Fenland DC | 16268 | Refund |  |  | HMRC | 834.76 | PAYE |
|  |  |  |  |  | A. Ryman | 101.48 | Cleaner |
|  |  |  |  |  | M. Willmott | 488.66 | Caretaker |
|  |  |  |  |  | Broxap | 900 | Survey |
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|  | **53675.21** |  |  |  |  | **13341.7** |  |
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| **Balance at the bank** | |  |  |  |  |  |  |
| Current account | | 90588.06 |  |  |  |  |  |
| Deposit account | | 85190.06 |  |  |  |  |  |
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| **Total** |  | **175778.1** |  |  |  |  |  |
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