

**MANEA PARISH COUNCIL  
ANNUAL GENERAL MEETING  
Monday, 23<sup>rd</sup> May at 7.00 p.m.**

**Apologies** were received from Mr.Barnes. All other councillors were present.

**Election**

Chairman – Vice-Chair, Mrs.Cole took the meeting and asked for nominations for the position of Chairman – Mrs.Desborough proposed Mr.Emery, this was seconded by Mr.Hawkins, all were in favour. Mr.Emery accepted the nomination.

Vice-Chair – Mr.Hawkins proposed Mrs.Cole, this was seconded by Mr Smith, Mrs Cole accepted the nomination.

Allotment Officer – Mr.Barnes has said he will stand again

Tree Officer – Mr.Smart said he will stand again

Cemetery Officer – Mr.Cole said he will stand again

Re-cycling Officer – Mr.Hawkins said he will stand again

In the light of the above all were re-elected “en-bloc” with all members being in favour.

**Minutes** of the meeting held on 25<sup>th</sup> April – Mr Risbridger asked for a small amendment to the minutes – the proposer for the CCTV work was Mr.Hawkins – this amendment was made and initialled as agreed. The minutes were then signed as a true record.

**Matters Arising:**

*Highways-* Mr.Emery gave an update of a long meeting held with Mr.Emmett of Traffic Division at Westfield Road concerning the waiting restrictions here. Following, at times heated discussion, eventually Mr.Emmett said he would attempt to try to get yellow lines at each end of the council houses He also said he would try to improve the entrance to the roadway to the rear next to number 40. It was felt dropped curbs in front of the houses would be detrimental. It was agreed to monitor the situation. Letter from Highway Supervisor – saying footpaths would be sprayed for weeds and the road gullies cleaned.

Letter from Mr.Davies, Traffic Engineer confirming funding will be found to put in additional “build-outs” in High Street. He enclosed a drawing showing where he intended to put one of these outside 30a-30c on one side and 29 High Street on the other. He said this would help pedestrian movement from Edwards Way to High Street. No mention was made of speed measures. Following discussion it was agreed the position suggested was not appropriate – it would be better closer to 26 High Street. Clerk to write.

Mrs.Cole mentioned that the posts at the build-out near the Church were hard to see in the dark, and clerk to ask if we could have reflective plates on these posts.

Mrs.Cole also said that the road markings were coming adrift, especially the number 30 on the one in Fallow Corner Drove. Clerk to write.

It was also mentioned that the interactive signs are not calibrated properly – this has been mentioned to Mr.Emmett.

In the original budget it was intended to put 3 build –outs in High Street – to enquire where and when the third one will be put in.

Walk-way – Swallow Court/Annabelle Avenue – copy of a letter was to hand from Malcolm Moss MP saying the adoption process for these should be completed by the summer.

Mrs.Cole said the overgrown hedge in Westfield Road has not been cut back – clerk will write to Highways about this.

*Dog Fouling* signs have been erected.

Mr.Emery mentioned an incident of a child riding a motor cycle around the school field and wood down the Town Lots. He spoke to the parents.

Mr.Risbridger also said he had telephoned the police on the Sunday previous because of motor cycles riding along the footpath and down the Town Lots.

Mr.Hawkins mentioned parking outside the school and in School Lane. We have a temporary CPSO taking the place of PC Braines until a replacement is found. She has visited the school and spoken with parents about parking. She has indicated to Clerk that she hopes to attend our June meeting.

**Playing Field** - Mr.Emery reported that the Gala committee have offered to paint the pavilion before the Gala day.

He said there has been slight damage to the veranda by the youngsters climbing on the roof, he will tidy the front of the pavilion and repair the guttering before the gala. The CCTV repairs have been carried out by Mr.Yardy.

*Front Fence* - following a site meeting it was decided to seek estimates for a new 3ft 6 in boarded fence in front of the playing field. Two old conifers trees need taking down and parts of the front hedge which are straggly. An area in front where cars park needs gravelling. One estimate has been received to date from Macs High Street fencing – £2300 for the fence, £800 to remove the whole of the hedge, and £450 for the hardcore and gravel in the front.

However following the meeting with Mr.Phillips of Hazelmere Homes concerning the open space, where he agreed to retain the hedge near Mrs.Beeken's property and also to keep the existing grass and three trees, Clerk suggested asking him if the money his company saved with these retentions could be used towards a new fence for the playing field – A letter has been received from Hazelmere saying if we sent him the estimates he would ask his own contractors for a comparable quote and will do what he could to meet our request.

Mr.Cole said if the frontage were measured he would obtain another estimate for the work also.

*Corner of the playing field* – this was inspected by members at the site meeting on 30<sup>th</sup> April. Those present felt the four trees in this corner should be retained. Clerk was asked to contact FDC tree officer for advice – he confirms they are for future generations to enjoy and should not be cut down. Clerk has obtained the Conveyance of this land to the council in 1952 for use as a playing field – it was the feeling of all members of this council that we should not sell off any part of this field as it may set a precedent for the future. This was the agreement of all councillors.

Mr.Short has sent clerk £80 from Chatteris youth footballers for the hire of the pitch.

**Pit Negotiations** clerk has written to Mr.Shelton for an update but heard nothing- she will ask again and also contact Mr.Malcolm Moss to see if he can get an update from DEFRA.

**Memorial** – tablet for Mr.A.Scotney

### **Planning**

P.Martin – dwelling on land S of 2 Willow Drive – supported at site meeting

Access amendments – development on land W of 38 Westfield Road – this was using the back roadway to the council houses. Applicant said he could not find out who owned this roadway – Clerk spoke to Highways and Mr.Wilson of Fenland Housing Dept – who agreed the Housing Dept were the owners and he would be in touch with the Planning Officer about this.

K.Ayres – erection of house on land NW of 32 Westfield Road – this is from parents of a young person severely injured in road accident asking for a new dwelling on land outside the building line purpose build for their son. After consideration it was agreed that although the council sympathised with the family's position there is room within the building line for a smaller dwelling or an extension on the original dwelling with disabled facilities. Also it is policy not to support applications outside village development boundary.

Extension – 28 School Lane – this has been refused but resubmitted with a smaller terrace – which will only overlook the back fields now – therefore supported

Appeal granted for 7 houses at International House – Station Road

Appeal refused for dwelling on land at rear of Waldesey Cottage.

*Update on site meeting re: open space Station Road* as previously minuted this took place with Mr. Phillips of Hazelmere Homes. He has agreed to take account of council's requests and will erect a fence around the site – re-locate our village sign and seat and come back to council with fresh drawings.

Mr. Hawkins mentioned the village hall car park which Mr. Phillips had indicated they would fence but put in a gate and use it to store materials and for access to the site rather than go from Station Road in front of the school. Mr Emery confirmed that the village hall committee did own the car park.

**Finance** The internal auditors report was given to councillors – there were two items raised – an underpayment to Powergen of £2. and the monitoring of the action plan arising from the ROSPA report on the play equipment. It was agreed to look at this with the new report at the inspection meeting and when drawing up a new action plan to monitor it at regular intervals.

All councillors were given a copy of the accounts for 2004/05 and the Audit report was completed and signed by Chair, Mr. Smart proposed the accounts be accepted, this was seconded by Mr. Cole.

Concerning a donation to the internal auditor, Mr. Cundell, Mr. Emery proposed from the chair £200.00, this was seconded by Mrs. Cole. Grateful thanks were also expressed to Mr. Cundell for all his work.

New Contract of work for Clerk – this was discussed – it was agreed it should be personalised for the current Clerk of Manea Parish Council and looked at again together with the Profile 2 for a medium parish. This would then generate the implementation of the national agreement on salaries and conditions of service for the clerk.

*Receipts*

Rents	560.00
J. Moore – tablet	50.00
VAT reclaimed	615.37
1 <sup>st</sup> half precept	<u>6000.00</u>
	7225.37

*Payments*

Allianz Cornhill insurance	2800.96	
NSPCC – donation	25.00	
Cambs CC – street light bracket	334.84	
Mill Hill – petrol	10.00	
Playground Management – insp fee	90.48	Proposed Mr. Emery
J. Waters salary	117.25	Seconded Mr. Hawkins
M Short – new areas	45.20	
I. Cook salary and postage	210.05	
R. Yardy CCTV	<u>220.00</u>	
	3853.78	

**Correspondence**

CCC climate strategy

Drug & Alcohol action

Cambus Constabulary - meeting about CSPO on 9<sup>th</sup> June – three councillors will attend

CCC corporate plan

CCC – traffic in Cambridge

FDC – names of new Chair and Vice-Chair of FDC

Options Fenland – information

Mr. Emery spoke about the recent evening held by the Tenants/Options Fenland Forum- many organisations were present with exhibitions – there was a good attendance from the village.

Mr. Mac Cotterall from FDC had asked if Manea would hold a "Golden Age Fair". This to be in the Autumn possibly in either the village hall or British Legion Club. There would be exhibitions and trade/help stands. He will organise if council agree to hold it – Clerk to write in agreement.

**Date of next meeting – inspection** – meet at playing field – 6.30 p.m.  
Monday, 27<sup>th</sup> June.

Signed ..... Dated .....